



Minutes of the monthly Braybrooke Parish Council Meeting held at
the Village Hall on **Tuesday 21st April 2026 at 7.30 pm**

Present:

Councillors: Cllr P Hitchcock, Cllr J McLaughlin, S Wheeler, L Templeton, S Linham, L Wilson,

Clerk: Becky Jones

Minute No.		ACTION
26/40	TO RECEIVE AND APPROVE: Apologies – Cllr T Woodley and Desborough Ward Councillors D Howes, H Howes and B Mc Elhinney Declarations of interest/Dispensations – Cllr Wheeler item 26/48 c - 26/00493/FUL - Full Planning Permission: Erection of a Self-Build Replacement Dwelling - Commons Farm, Harborough Road, Dingley Cllr Wilson 26/46 b – To consider and agree the terms of a maintenance agreement between the Council and the Landowner	
26/41	MINUTES – To approve and sign the minutes of the Parish Council meeting 17th March '26 RESOLVED: The minutes were signed by the chair as a correct record of the meetings	
26/42	REPRESENTATIONS FROM MEMBERS OF THE PUBLIC – Members of the public made representations on the following matters: - The remaining 150 tree saplings had been donated to the golf course at Market Harborough. The Council asked that its thanks be passed to the volunteers involved in planting the saplings. - Cllr Linham asked that his concerns be noted to highways on the scheduled walkabout regarding the possible diversion of HGVs over the bridge. He expressed concern that, if the bridge access were changed to a priority system, drivers may be less likely to slow down, which could increase the risk to safety. - The four trees planted in Mapletoft Close and the one tree planted in the playground area were discussed, including whether they should be added to the Council's asset list. Species mentioned included Prunus and two silver birch trees; Clerk to investigate, all tree species are to be confirmed to the Clerk. - It was reported that funding had been awarded for the bollards at the green. Discussion referred to the timescale for the works and possible advanced notice. Additionally there will be a donation from a member of the public for the purchase of a bench, Clerk to secure estimates and investigate further. The Council reiterated that road safety within this area remained the main consideration to which the bench and bollards contribute towards.	PH/LT Clerk Clerk

Chairman's signature:

Date:

	Representation had been made in respect of planning application 26/00493/FUL for the erection of a self-build replacement dwelling at Commons Farm, Harborough Road, Dingley, LE16 8HA.	
26/43	NNC WARD REPRESENTATIVES – To receive an update and consider any action proposed – no members present	
26/43	MATTERS FROM PREVIOUS MEETING – To receive updates and determine future actions a – 26/33 a – Application to the Road Safety Community Fund Ongoing. The council is still awaiting the formal quote from North Northamptonshire Council which then needs to be provided to the Road Safety Community Fund. The grant funding is still being awarded. b – 26/33 b – Greenfields Caravan Site and whether planning permission is in place for the signage and whether the site is appropriately registered and licensed Ongoing. Still no response from North Northants Council. Clerk was instructed to take this item off the next agenda. c – 26/33 c – insurance policy and vehicle incident claim Clerk reported that the replacement bench has been ordered and there is a 4 week lead time so delivery is likely to be around 18th May. d – 26/33 e – GC7 Public Footpath inspection relating to the obstruction of the closed gate Still no response from North Northants Council. Clerk was instructed to take this item off the next agenda. e - 26/33 f - cross boarder partnership with local businesses and organisations Matter closed. f – 26/31 & 33 - action on the recurrent flooding and the culvert capacity North Northamptonshire Council came back with two options as possible solutions to the recurrent flooding and culvert capacity. RESOLVED: The Council AGREED to the proposal for Kee Klamp railing requesting that upto a maximum of one linear metre is installed. Clerk asked to clarify how much Kee Klamp railing they intend to install. g – 26/36 – HGV diversion through Braybrooke and the possibility of priority access over the bridge Councillors to engage with Highways on the 18th May at the parish walk about to discuss what the options and whether if the bridge access were changed to a priority system, would drivers be less likely to slow down, and increase the risk to safety.	Clerk Clerk Clerk Clerk Clerk

Chairman's signature:

Date:

	Cllr Wilson noted that another culvert had collapsed on Harborough road //amazed.bribing.dearest and roadworks are likely to happen later in the year which will divert drivers a different way through the village.	
26/45	FINANCE a - To note acceptance of the monthly finance report and approve the accounts for payment RESOLVED: The accounts for payment were AGREED – see appendix A b - To confirm the VAT claim for 25/26 Clerk to reclaim £1405.00 of VAT for 25/26 c - To set a date for the finance working group to review the EOY accounts incl the end of year reserves Finance working group and Clerk to meet Thursday 32nd April at 9.30am	Clerk PH/LT/ Clerk
26/46	GREENWAYS PROJECT: a – To consider action with regards to the proposed extension to the Brampton Valley Way Members considered the proposed extension to the Brampton Valley Way which is proposed as a left turn from the current pathway into Braybrooke Farm land, across a new bridge, left to follow the river towards the hedge then a right along the hedge line to join a new pathway. Great Oxendon Parish Council intends to take responsibility for the fundraising element of their section of project which also involves the purchase of land from the Peterborough Diocese. The Chair reported that there is a section of the new path that falls within Braybrooke that would be down to the Council to secure funding for. b – To consider and agree the terms of a maintenance agreement between the Council and the Landowner Members considered the current draft maintenance agreement between the Council and the landowner. It was noted that the landowner’s land manager and solicitor were not yet satisfied with the draft agreement previously proposed by the Council. The landowner’s solicitor had offered to prepare a formal legal agreement, with the associated costs to be met by the landowner. RESOLVED: Members AGREED to proceed on this basis, Cllr Hitchcock is to submit the ‘plan’ referred to in the draft agreement, to the landowners solicitors. The landowner will submit the legal document back to the Parish Council for consideration.	
26/47	FOOTPATHS – To receive an update on residents’ concerns raised regarding the deep mud at the gate field entrance on Midshires and the overgrown, muddy, slippery and dangerous footpath that runs from Oxendon Road towards Braybrooke	

Chairman’s signature:

Date:

	Both issues had been reported to North Northamptonshire, Highways - reference number 9284591. NNC/Highways reported back quoting "Investigation: Completed (No Action Necessary) - We can confirm that the surface of this right of way around the gate was dry upon inspection. This right of way is formed of a natural surface and as such the ground conditions will likely be impacted by periods of wet weather throughout the year." The council discussed the above with the following comments: - the gateway on the Midshires Way bridleway becomes regularly impassable in wet weather due to deep mud; - there is a significant drop between the path surface and the adjoining field at the gate, creating a hazard for users, particularly horse riders; - barbed wire close to the gate was identified as a further safety risk; - the issues were considered to be recurring and location-specific, rather than merely seasonal; - concern was expressed that the condition of the route may be affecting safe and reasonable public use of the bridleway; and - the matter needs to be reconsidered, including a further site visit during wet weather and consideration of localised remedial works. RESOLVED: It was AGREED that a letter be sent to North Northamptonshire Council, Highways reflecting the above concerns. State of footpath / trail that runs from the Oxendon Road towards Braybrooke - reference number 9284730 reported: "Investigation: Completed (Defect Found), Defect Repair: Not Started - Thank you for your enquiry. We will schedule a repair to be completed within 28 days. Please be assured that you will receive an update once repairs are concluded. State changed to: Investigating"	Clerk
26/48	PLANNING - Consider the response to any new planning consultations received: a - 26/00307/HFUL – Householder Planning Permission: Remove wall/fencing and replace with traditional estate-style metal fencing and gate The Council noted that, due to the consultation deadline of 17 April 2026, the application had been considered informally early April by Members over email. The general consensus of Members was that there was no objection to the proposal. At the meeting it was noted whether the applicants had considered a half and half option as before. b – 26/00418/FUL – Mobile 2, The Black Paddock, Park Hill – Replacement dwelling (self-build) RESOLVED: The Council AGREED to OBJECT the application. Clerk to submit the response.	Clerk

Chairman's signature:

Date:

	c - 26/00493/FUL - Full Planning Permission: Erection of a Self-Build Replacement Dwelling - Commons Farm, Harborough Road, Dingley, LE16 8HA RESOLVED: The Council AGREED to SUPPORT the application. Clerk was instructed to respond and add the addendum about general flooding concerns within the parish. d - To receive and note the Planning Report for March – nothing to report.	Clerk
26/49	TO CONFIRM THE DATE, TIME, AND VENUE OF THE NEXT MEETING: The next meeting was confirmed for Tuesday, 19th May at 7:30pm	
26/50	Meeting Closed: 20.23pm	

Chairman's signature:

Date:

Appendix A - FINANCE REPORT - 21st April 2026

Payments made after the March meeting:

Ref	Amount	Payee	Reason for Payment	Statutory Power Local Government Act
am	£557.82	Amenity Choice	Tree guards and stakes for trees at the Griffin Trail	GPC

Accounts for Payment:

Ref	Amount	Payee	Reason for Payment	Statutory Power Local Government Act
a	£346.95 (SO) (£436.94)	Staff	Payroll £436.94 Standing Order is £346.95 = £34.99)	s.112 LGA 1972
a	£89.99	Staff	Balance of payroll (£436.94 – £346.95 standing order = £89.99)	s.112 LGA 1972
b	£2.99	HMRC	Income Tax (£0 employee/£2.99 employer NI)	s.112 LGA 1972
c	£1170.40	Staff	Expenses	s.111 LGA 1972
d	£47.00	ICO	Information Commissioners Office – Annual membership	GDPR 2018
e	£49.00	Narked Ltd	Alt image Ai: Image Alt Ai Plugin subscription - 1 year.	s.111 LGA 1972
f	£112.50	Narked Ltd	Assertion 10 Compliance: braybrooke-pc.uk	s.111 LGA 1972
g	£788.48	Northants CALC	Northants CALC Membership National Association of Local Councils Membership - Internal Audit Service (IAS) Band 4 Council Data Protection Officer Fee	s.143 LGA 1972
h	£7.00	Unity	Service Fees (March) being taken 30/4/26	s.111 LGA 1972

VAT recorded for this month's payments:

Invoice Date	VAT Reg No	VAT Paid	Reason
18/3/26	595495381	£92.97	Tree guards/stakes for Griffin Trail
1/4/26	414891094	£74.47	Northants CALC memberships etc
15/4/26	592526420	£191.40	Replacement bench village green

Receipts:

Paid into Savings A/C	Amount	Received from	Reason for payment
31/3/26	£118.03	Unity Bank	Bank Interest

Chairman's signature:

Date:

Bank Statement & Bank Reconciliation to 31st March 2026**Bank Accounts**

	Current	Reserve
Balance 1 Apr 25 per statement	£1,879.83	£6,180.36
Reconciled balance 1 Apr 25	£1,879.83	£22,656.94
Receipts	£2,421.09	£25,561.25
Payments	-£15,959.98	-
Transfer Current to Reserve	-£1,700.00	£1,700.00
Transfer Reserve to Current	£14,478.00	-
Closing Balance	£1,118.94	£20,962.19

Bank Rec

31/03./2026

As Statement £1,118.94Reconciled
Balance**£1,118.94****31 March 2026**

Per Bank Statement	£1,118.94	20,962.19	Total	£22,081.13
---------------------------	------------------	------------------	--------------	-------------------

Chairman's signature:

Date: